



Exchange Assessment

Traffic and Use Report



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Scan Date: 2020/08/01

Prepared for: Your Customer / Prospect

Prepared by: Your Company Name

2021/04/08

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OWA Use

1 - Mailbox Size versus Quota

Top 25 Mailbox Sizes (MB)

wendell	18302.32 Space Used	7297.68 Available Quota	25600 Total
fred thomas	8440.31 Space Used	17159.69 Available Quota	25600 Total
Michael mayhemon	8257.73 Space Used	17342.27 Available Quota	25600 Total
Tony hughes	7687.84 Space Used	17912.16 Available Quota	25600 Total
marcus parish	5726.92 Space Used	19873.08 Available Quota	25600 Total
dennis harold	5696.55 Space Used	19903.45 Available Quota	25600 Total
Mark summer	4020.33 Space Used	21579.67 Available Quota	25600 Total
Pablo simpson	3896.88 Space Used	21703.12 Available Quota	25600 Total
Kevin mayhem	2988.7 Space Used	22611.3 Available Quota	25600 Total
Paul krickey	1934.48 Space Used	23665.52 Available Quota	25600 Total
Jamie LaNier little	1818.67 Space Used	23781.33 Available Quota	25600 Total
James davis	1726.73 Space Used	23873.27 Available Quota	25600 Total
Joe Costen	1641.95 Space Used	23958.05 Available Quota	25600 Total
ben yellin	1275.2 Space Used	24324.8 Available Quota	25600 Total
ethan-paul christy	958.32 Space Used	24641.68 Available Quota	25600 Total
Madeleine west	915.7 Space Used	24684.3 Available Quota	25600 Total
myco Tickets	681.81 Space Used	24918.19 Available Quota	25600 Total
Sarah murray	428.12 Space Used	25171.88 Available Quota	25600 Total
Tanya Williams	249.83 Space Used	25350.17 Available Quota	25600 Total
Notify@myco	217.26 Space Used	25382.74 Available Quota	25600 Total
Jessica Smith	186.59 Space Used	25413.41 Available Quota	25600 Total
hankl joel	112.11 Space Used	25487.89 Available Quota	25600 Total
Alert Bridge	92.03 Space Used	25507.97 Available Quota	25600 Total
Elvin hammond	86.54 Space Used	25513.46 Available Quota	25600 Total
mjmahemon	65.09 Space Used	25534.91 Available Quota	25600 Total

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USER	FULL NAME	QUOTA (MB)	USED (MB)	% USED	FREE	% FREE
wendell	Win parson	25600.00	18302.32	71.49	7297.68	28.51
fred thomas	fred thomas	25600.00	8440.31	32.97	17159.69	67.03
Michael mayhemon	Michael mayhemon	25600.00	8257.73	32.26	17342.27	67.74
Tony hughes	Tony hughes	25600.00	7687.84	30.03	17912.16	69.97
marcus parish	marcus parish	25600.00	5726.92	22.37	19873.08	77.63
dennis harold	dennis harold	25600.00	5696.55	22.25	19903.45	77.75
Mark summer	Mark summer	25600.00	4020.33	15.70	21579.67	84.30
Pablo simpson	Pablo simpson	25600.00	3896.88	15.22	21703.12	84.78
Kevin mayhem	Kevin mayhem	25600.00	2988.70	11.67	22611.30	88.33
Paul krickey	Paul krickey	25600.00	1934.48	7.56	23665.52	92.44
Jamie LaNier little	Jamie LaNier little	25600.00	1818.67	7.10	23781.33	92.90
James davis	James davis	25600.00	1726.73	6.75	23873.27	93.25
Joe Costen	Joe Costen	25600.00	1641.95	6.41	23958.05	93.59
ben yellin	ben yellin	25600.00	1275.20	4.98	24324.80	95.02
ethan-paul christy	ethan-paul christy	25600.00	958.32	3.74	24641.68	96.26
Madeleine west	Madeleine west	25600.00	915.70	3.58	24684.30	96.42
myco Tickets	myco Tickets	25600.00	681.81	2.66	24918.19	97.34

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USER	FULL NAME	QUOTA (MB)	USED (MB)	% USED	FREE	% FREE
Sarah murray	Sarah murray	25600.00	428.12	1.67	25171.88	98.33
Tanya Williams	terry Williams	25600.00	249.83	0.98	25350.17	99.02
Notify@myco	Notify Notify	25600.00	217.26	0.85	25382.74	99.15
Jessica Smith	Jessica Smith	25600.00	186.59	0.73	25413.41	99.27
hank\ joel	Hira joel	25600.00	112.11	0.44	25487.89	99.56
Alert Bridge	Alert Bridge	25600.00	92.03	0.36	25507.97	99.64
Elvin hammond	Elvin hammond	25600.00	86.54	0.34	25513.46	99.66
mjmayhemon	mj mayhemon	25600.00	65.09	0.25	25534.91	99.75
Managed Services Support	Managed Services Support	25600.00	58.83	0.23	25541.17	99.77
bvinings	B vinings	25600.00	45.75	0.18	25554.25	99.82
Beth krickey	Beth krickey	25600.00	33.48	0.13	25566.52	99.87
Administrator	fred thomas	25600.00	14.09	0.06	25585.91	99.94
masummer	ma summer	25600.00	8.85	0.03	25591.15	99.97
adminV2	FirstName LastName	25600.00	1.02	0.00	25598.98	100.00
ConferenceRoom		Unlimited	0.43	N/A	Unlimited	N/A
ieee Test Account	ieee TestAccount	25600.00	0.17	0.00	25599.83	100.00
Discovery Search		51200.00	0.13	0.00	51199.87	100.00

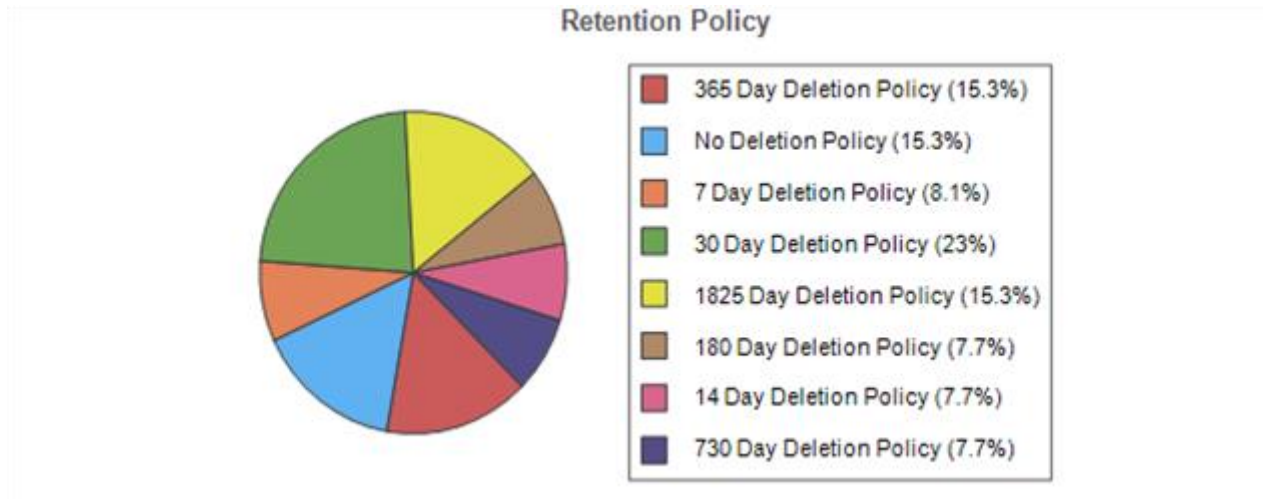
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USER	FULL NAME	QUOTA (MB)	USED (MB)	% USED	FREE	% FREE
Mailbox						
bgelding	B gelding	25600.00	0.09	0.00	25599.91	100.00
Support Group		25600.00	0.05	0.00	25599.95	100.00
testcases	test cases	25600.00	0.04	0.00	25599.96	100.00
AlertSender	AlertSender	25600.00	0.04	0.00	25599.96	100.00

2 - Mailbox Retention Policy



RETENTION POLICY

Personal 1 year move to archive

USERS

alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com, ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com, mwest@myco.com, notify@myco.com, smurray@myco.com, supstaff@myco1COM.onmicrosoft.com, testcases@myco.com, williams@myco.com

Personal never move to archive

alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com,

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USERS

1 Week Delete

ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com, mwest@myco.com, notify@myco.com, smurray@myco.com, supstaff@myco1COM.onmicrosoft.com, testcases@myco.com, twilliams@myco.com

1 Month Delete

alerts@myco.com, alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com, ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com, mwest@myco.com, notify@myco.com, smurray@myco.com, supstaff@myco1COM.onmicrosoft.com, testcases@myco.com, twilliams@myco.com

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6 Month Delete

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5 Year Delete

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Recoverable Items 14 days move to archive

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Junk Email

alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com, ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com, mwest@myco.com, notify@myco.com, smurray@myco.com, supstaff@myco1COM.onmicrosoft.com, testcases@myco.com, twilliams@myco.com

Deleted Items

alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com, ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com, mwest@myco.com, notify@myco.com, smurray@myco.com, supstaff@myco1COM.onmicrosoft.com, testcases@myco.com, twilliams@myco.com

Default 2 year move to archive

alertsender@myco.com, bgelding@myco.com, bkrickey@myco.com, bvinings@myco.com, DiscoverySearchMailbox{D919BA05-46A6-415f-80AD-7E09334BB852}@myco1COM.onmicrosoft.com, echristy@myco.com, ehammond@myco.com, hjoel@myco.com, jcosten@myco.com, jsmith@myco.com, masummer@myco.com, mjmayhemon@myco.com,

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3 - OWA Use

None Detected