



# HIPAA Assessment

## User Identification Worksheet



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Scan Date: 12/13/2018

Prepared for:  
HIPAA - Covered Entity  
Prepared by:  
YourIT Company

12/17/2018

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## 2 - Local Account

- 2.1 - GENAVE-PC\genave
- 2.2 - GENAVE-PC\pit
- 2.3 - INSP-TEST2\admin
- 2.4 - INSP-TEST2\config
- 2.5 - INSP-TEST2\homegroupuser\$
- 2.6 - INSP-TEST2\rfsupport
- 2.7 - INSP-TEST2\ubuntu
- 2.8 - TANDEM\wendell
- 2.9 - TANDEM\wparson



## Corp.MyCo.com

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Indicate if the user is an employee, vendor, former employee or former vendor. Note that employees may also be users who are on contract or have relationships (such as privileges) with the covered entity. For active employees and vendors, indicate if the user is authorized to access ePHI. You must indicate a response for every user to complete this worksheet.

### Administrator

Name: Administrator  
Enabled: enabled  
Last Login: 12/10/2018 8:01:58 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### ASPNET

Name: ASPNET  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

### bgelding

Name: Beth gelding  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	



## BKRICKEY

Name: Beth krickey  
Enabled: enabled  
Last Login: 12/10/2018 8:17:28 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## bminor

Name: Brad Minor  
Enabled: enabled  
Last Login: 11/19/2018 12:34:25 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## bvinings

Name: Bob vinings  
Enabled: enabled  
Last Login: 11/28/2018 5:03:14 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## DEV\$

Name: DEV\$  
Enabled: enabled  
Job Title:  
Department:



Company:  
Detected Service Account: No

<b>Response</b> Generic Account	<b>Responded By</b>
<b>Additional Notes</b>	

## eHAMMOND

Name: Elvin HAMMOND  
Enabled: enabled  
Last Login: 12/10/2018 10:27:08 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## fthomas

Name: Fred thomas  
Enabled: enabled  
Last Login: 12/10/2018 8:40:01 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## gHAMMOND

Name: Greg HAMMOND  
Enabled: enabled  
Last Login: 12/19/2018 6:30:20 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
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**Additional Notes**

## HJoel

Name: Hank\ Joel  
Enabled: enabled  
Last Login: 9/20/2013 4:55:58 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b>	<b>Responded By</b>
Employee - no ePHI authorization	

**Additional Notes**

## hr

Name: internal IT HR  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b>	<b>Responded By</b>
Generic Account	

**Additional Notes**

## info

Name: internal IT PR  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b>	<b>Responded By</b>
Generic Account	

**Additional Notes**

## jcosten

Name: Joe Costen  
Enabled: enabled  
Last Login: 1/22/2018 2:31:34 AM  
Job Title:



Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## JDAVIS

Name: James DAVIS  
Enabled: enabled  
Last Login: 12/10/2018 9:06:15 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## kglass

Name: K glass  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## kjacobs

Name: Kevin jacobs  
Enabled: enabled  
Last Login: 12/16/2018 8:54:52 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
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**Additional Notes**

### kmayhem

Name: Kevin mayhem  
Enabled: enabled  
Last Login: 12/10/2018 11:02:56 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

Response	Responded By
Employee - no ePHI authorization	

**Additional Notes**

### kmayhem1

Name: k mayhem1  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

Response	Responded By
Employee - no ePHI authorization	

**Additional Notes**

### marcusustest

Name: Test User  
Enabled: enabled  
Last Login: 12/11/2018 9:39:17 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

Response	Responded By
Employee - no ePHI authorization	

**Additional Notes**

### mDAVIS

Name: michal DAVIS  
Enabled: enabled  
Last Login: 12/11/2018 10:53:13 AM



Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## mELKINS

Name: Michael ELKINS  
Enabled: enabled  
Last Login: 12/10/2018 7:55:03 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## mmayhemON

Name: Michael mayhemON  
Enabled: enabled  
Last Login: 12/10/2018 3:04:36 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## mparish

Name: marcus parish  
Enabled: enabled  
Last Login: 12/10/2018 3:42:43 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b>	<b>Responded By</b>
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Employee - no ePHI authorization

**Additional Notes**

## mSUMMER

Name: Mark SUMMER  
Enabled: enabled  
Last Login: 12/10/2018 5:25:30 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

**Response**

Employee - no ePHI authorization

**Responded By**

**Additional Notes**

## mWEST

Name: Madeleine WEST  
Enabled: enabled  
Last Login: 1/15/2018 3:18:12 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

**Response**

Employee - ePHI authorization

**Responded By**

**Additional Notes**

## NetScanner

Name: Net Scanner - MyCo  
Enabled: enabled  
Last Login: 7/20/2018 5:35:23 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

**Response**

Service Account

**Responded By**

**Additional Notes**

## netvendor



Name: netvendor  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Vendor - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### nrsdev

Name: WESTridge Development  
Enabled: enabled  
Last Login: 12/17/2018 3:35:00 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### partners

Name: internal IT Managed Services Partners  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Generic Account	<b>Responded By</b>
<b>Additional Notes</b>	

### PGK Test1

Name: PGK Test1  
Enabled: enabled  
Last Login: 12/16/2018 11:50:51 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No



<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## Pkrickey

Name: Paul krickey  
Enabled: enabled  
Last Login: 12/10/2018 9:05:06 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## prsales

Name: internal IT Sales  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Generic Account	<b>Responded By</b>
<b>Additional Notes</b>	

## pSIMPSON

Name: Pablo SIMPSON  
Enabled: enabled  
Last Login: 12/10/2018 8:31:20 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	



## QBDataServiceUser19

Name: Quickbooks Service Account  
Enabled: enabled  
Last Login: 12/24/2009 12:01:30 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## rjohnson

Name: Ray Johnson  
Enabled: enabled  
Last Login: 3/30/2018 1:31:45 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## rphillis

Name: Rita phillis  
Enabled: enabled  
Last Login: 3/31/2018 8:31:24 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## rtaylor

Name: Rob Taylor  
Enabled: enabled  
Last Login: 1/30/2018 10:29:23 AM  
Job Title:



Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## SharePointSQL

Name: SharePoint SQL  
Enabled: enabled  
Last Login: 12/10/2018 12:45:00 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## slowe

Name: Sharlise Lowe  
Enabled: enabled  
Last Login: 12/18/2018 7:38:20 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## smurray

Name: Sarah murray  
Enabled: enabled  
Last Login: 12/212/1013 1:34:41 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
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<b>Additional Notes</b>	

## sRammond

Name: Sam Rammond.  
Enabled: enabled  
Last Login: 3/31/2018 8:03:18 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## support

Name: internal IT Support Team  
Enabled: enabled  
Last Login: 11/5/2011 7:22:27 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Generic Account	<b>Responded By</b>
<b>Additional Notes</b>	

## SUPPORT\$

Name: SUPPORT\$  
Enabled: enabled  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Generic Account	<b>Responded By</b>
<b>Additional Notes</b>	

## tholmes

Name: Tameka Holmes





Enabled: enabled  
Last Login: 12/10/2018 8:59:09 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### thughes

Name: Tony hughes  
Enabled: enabled  
Last Login: 3/31/2018 12:28:12 AM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### wparson

Name: wendell  
Enabled: enabled  
Last Login: 12/10/2018 9:45:48 PM  
Job Title:  
Department:  
Company:  
Detected Service Account: No

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	



## Local Account

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Indicate if the user is an employee, vendor, former employee or former vendor. Note that employees may also be users who are on contract or have relationships (such as privileges) with the covered entity. For active employees and vendors, indicate if the user is authorized to access ePHI. You must indicate a response for every user to complete this worksheet.

### GENAVE-PC\genave

Name: Genave  
Enabled: Enabled

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### GENAVE-PC\pit

Name:  
Enabled: Enabled

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

### INSP-TEST2\admin

Name:  
Enabled: Enabled

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

### INSP-TEST2\config

Name: config  
Enabled: Enabled

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

### INSP-TEST2\homegroupuser\$



Name: HomeGroupUser\$  
Enabled: Enabled

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## INSP-TEST2\rfsupport

Name:  
Enabled: Enabled

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## INSP-TEST2\ubuntu

Name: ubuntu  
Enabled: Enabled

<b>Response</b> Service Account	<b>Responded By</b>
<b>Additional Notes</b>	

## TANDEM\wendell

Name:  
Enabled: Enabled

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	

## TANDEM\wparson

Name: wendell (local)  
Enabled: Enabled

<b>Response</b> Employee - no ePHI authorization	<b>Responded By</b>
<b>Additional Notes</b>	