



MICROSOFT CLOUD ASSESSMENT

SharePoint Assessment



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Scan Date: 2025/01/03

Your Customer / Prospect

Your Company Name

2025/03/03

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1 - Overview

SharePoint is Microsoft's document management and collaboration tool. This report documents SharePoint usage on the Microsoft Cloud for assessment purposes. SharePoint sites are organized into SharePoint collections. SharePoint sites store files and content using cloud-based storage.

20

Total Sites

As of 2021-04-11

2

Active Sites

As of 2021-04-11

7.5 GB

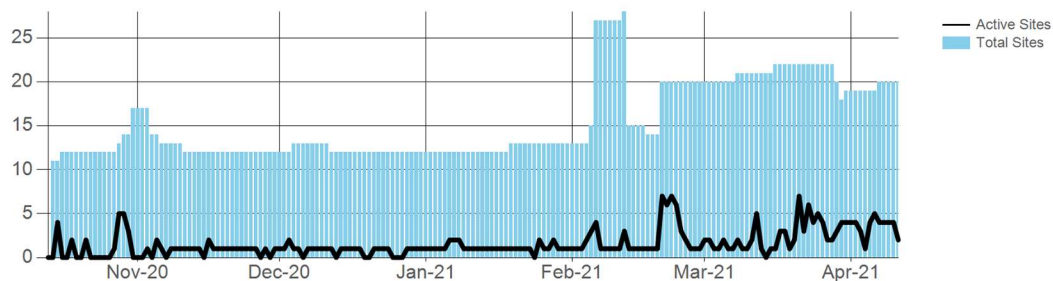
Storage Use

As of 2021-04-11

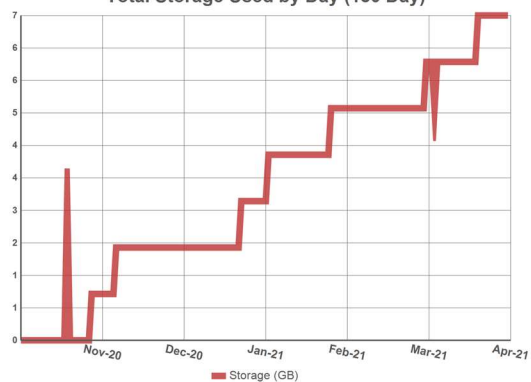
2 - Trends

The following charts show the trend in the number of total sites and active sites over the past 180 days, along with storage usage.

SharePoint Sites (180 Day)



Total Storage Used by Day (180 Day)





3 - Site Collections

SharePoint sites are organized in collections. Collections typically share a common sub-domain. The following sections lists individual site collections and the sites that are part of the collection. The last modified time for each site is a good indicator of how actively managed the site is. Older sites should be reviewed periodically to determine if the site's content is still relevant or should be archived.

3.1 - Site Collection: myco.sharepoint.com

Sites

DISPLAY NAME	DESCRIPTION	WEB URL	CREATED BY	LAST MODIFIED
		https://myco.sharepoint.com/se/arch		2021/04/10 12:24:57 PM -04:00
Administrative		https://myco.sharepoint.com/sites/Administrative		2021/04/13 1:48:38 AM -04:00
All Company	This is the default group for everyone in the network	https://myco.sharepoint.com/sites/allcompany		2021/04/13 1:49:05 AM -04:00
Community		https://myco.sharepoint.com/portals/Community		2021/04/12 9:59:53 AM -04:00
MyCo		https://myco.sharepoint.com		2021/04/12 10:34:32 PM -04:00
PointPublishing Hub Site		https://myco.sharepoint.com/portals/hub		2021/04/10 7:12:39 PM -04:00
Project Web App		https://myco.sharepoint.com/sites/pwa		2021/04/10 7:19:44 PM -04:00
Site Based Retention		https://myco.sharepoint.com/sites/CompliancePolicyCenter		2021/04/11 9:13:44 AM -04:00
Team Site		https://myco.sharepoint.com/sit		2021/04/10 7:23:20 PM -04:00

Your IT Company
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Prepared for:
Your Customer / Prospect
Scan Date:
2025/01/03

DISPLAY NAME

DESCRIPTION

WEB URL

CREATED BY

LAST MODIFIED

[es/contentTypeHub](#)



3.2 - Site Collection: myco-admin.sharepoint.com

Sites

DISPLAY NAME	DESCRIPTION	WEB URL	CREATED BY	LAST MODIFIED
Tenant Administration		https://myco-admin.sharepoint.com		2021/04/12 3:54:21 PM -04:00



3.3 - Site Collection: myco-my.sharepoint.com

Sites

DISPLAY NAME	DESCRIPTION	WEB URL	CREATED BY	LAST MODIFIED
		https://myco-my.sharepoint.com		2021/04/12 5:39:47 PM -04:00